



Manitoba & Northwestern Ontario Command
The Royal Canadian Legion
563 St. Mary's Road
Winnipeg, MB. R2M 3L6
Tel: (204) 233-3405 Fax: (204) 237-1775
E-Mail: mblegion@mbnwo.ca

POPPY CAMPAIGN 2019

We Will Remember Them

**CRUCIAL INFORMATION RELATIVE TO PRICING
ENCLOSED.** Your 2019 Poppy Campaign circular is
attached. This package may also be found at
www.mbnwo.ca

LEST WE FORGET



**If your Ladies Auxiliary is handling your Poppy Campaign
please ensure that they receive this circular.**



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POPPY CAMPAIGN 2019

July 2019

TO: All Branches & Provincial Executive Council

SUBJECT: POPPY DISTRIBUTION

As a reminder, it is of utmost importance that ALL branches adhere to the Official Opening date for the distribution of Poppies.

As stated in the Poppy Manual, Opening the Campaign, Section 303. b.

Official Opening – The General By-Laws, Section 1101.c., state that the distribution of Poppies to the general public will **commence no earlier than the last Friday in October and concludes on November 11th** .

Therefore distribution of Poppies for the 2019 calendar year may commence on Friday, October 25, 2019.

Your adherence to this By-Law is required and appreciated.

In Comradeship,

Ronn Anderson
Poppy Chairman



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POPPY CAMPAIGN 2019

July 2019

TO: ALL BRANCHES/POPPY CHAIRMEN

NEW FOR 2019

ORDER FORMS – Both the Poppy & Wreath, as well as the Promotional Order form, are fillable and available online on the front page of our website at www.mbnwo.ca

If you prefer not use the online forms enclosed you will find hard copies of these forms. These forms must be used when ordering your 2019 Poppy Supplies. The forms do not contain any prices; therefore we have enclosed price lists which should be retained by the Branch for use.

Important Reminders

FREIGHT CHARGES - Implemented last campaign continue to be in effect as follows;

<u>Value</u>	<u>Shipping & Handling</u>
to \$50.00	\$8.00
\$50.01 to \$100	\$10.00
\$100.01 - \$200	\$15.00
\$200.01 - \$500	\$25.00
\$500.01 and up	\$50.00

Freight charges will NOT be applied to Poppies and Wreathes. With these additional charges it is even more imperative that when placing your orders that you take care of all your needs in your initial order.

POPPY ORDERS MUST BE RECEIVED AT PROVINCIAL COMMAND BY FRIDAY SEPTEMBER 13, 2019. Orders received after September 13, 2019 are not guaranteed to be delivered before the beginning of the Poppy Campaign.

- Orders accepted by email only if on the appropriate form.
- Do not phone/fax in the order then mail it as this may result in a duplicate order.
- You may wish to call to confirm that a faxed/mailed order has been received at Provincial Command.
- Order from PROVINCIAL COMMAND - Not Dominion

**Rural Branches please supply street address for delivery.
P.O. BOX NUMBERS ALONE ARE NOT ACCEPTABLE.**

Please do not send payment with your order.

Finally it is imperative that you continue to service all schools in your area with Poppies.

If you have any question please do not hesitate to contact us.

We wish you a successful 2019 Poppy Campaign.

In Comradeship,



Dawn Golding

Copy: SEO and District Commanders



PLACE YOUR ORDER BEFORE SEPT.13, 2019

2019 Poppy and Wreath Pricing Effective March 1, 2019

Item #	Description	Branch Cost
200501	Lapel Poppies	\$ 0.15
200502	Car Poppies	\$ 2.00
200503	Table Poppies	\$ 2.75
200508	Wreath 8"	\$ 24.00
200514	Wreath 14"	\$ 38.00
200520	Wreath 20"	\$ 64.00
200524	Wreath 24"	\$ 120.00
200531	Spray	\$ 28.00
200535	Cross Green	\$ 33.00
200536	Cross White	\$ 12.00
200571	Ribbons with Inscription	\$ 18.00

2019 PROMOTIONAL MATERIAL Price List

Item	Description	Branch Cost
200100	Remembrance Program (Blanks) (Pkg of 100)	\$ 0.10
200103	Small Wreath Card	\$ 0.10
200106	Poppy Flag 6' x 3'	\$ 40.00
200111	Receipt Book, Non-Valid for Income Tax Purposes	\$ 3.00
200114	Counter Card (We Thank You)	\$ 0.25
200132	Window Sticker	\$ 0.50
200141	Poppy Lapel Pin	\$ 2.00
200152	Poppy Seals 500 per roll	\$ 10.00
200155	"In Flanders Fields" Book /Soft Cover	\$ 12.00
200161	Two Minute Silence Pin	\$ 1.00
200168	Volunteer Ribbon (Pkg 100)	\$ 0.25
200170	Bookmark: In Flanders Fields (bilingual) Pkg. 100	\$ 8.00
200171	DVD In Flanders Field	\$ 20.00
200172	DVD Bryan Adams Remembrance Day	\$ 20.00
200173	Poppy Stickers in Roll - for Clothing (500 per roll)	\$ 15.00
200175	Poppy Bracelet	\$ 0.85
200177	Poppy Supporter Window Sticker Eng.	\$ 1.00

Item	Description	Branch Cost
200179	Poppy Supporter Sticker Eng.	\$ 1.00
200187	Poppy Centres	\$ 0.50
200188	Memorial Card with Envelope	\$ 0.50
20106A	Poppy Flag 10 x 5 inches	\$ 6.00
20106B	Stand for above flag	\$ 1.25
20102A	Plastic Outdoor Poppy Tray	\$ 19.50
20102B	Plastic Poppy Tray with attached Coin Box	\$ 4.25
20109A	Coin Box, White Plastic	\$ 2.25
200109	Coin Box Clear	\$ 2.50
200102	Plastic Indoor Poppy Tray	\$ 15.00
200104	Literary Composition Certificate	\$ 0.50
200115	Poster on Paper	\$ 1.00
200118	Poppy Appreciation Award	\$ 0.50
200128	Poster Contest Certificate	\$ 0.50
200144	School Program Certificate	\$ 0.50
200163	Literary and Poster Contest Pin	\$ 2.00
200181	Banner 15 x 20	\$ 950.00
200183	Banner 9 x 12	\$ 450.00
200185	Banner 4 x 20	\$ 325.00
200802	Promotional Material Order Form	N/C
200804	Wreath & Poppy Order Form	N/C
200807	Promotional Material Catalogue	N/C
200809	Winners - Poster & Literary Contests	N/C
200814	All Your Answers On The Poppy Campaign	N/C
200816	Youth Education Programs Booklet	N/C
200817	Wreath Catalogue	N/C
200830	Poppy Info. Card 'Promoting Remembrance' wallet size	N/C
200832	Poster & Literary Entry Form	N/C
200838	Tent Card - Contribution Uses	N/C
200839	Contribution Uses Card, Small, Bilingual	N/C
200840	Guidelines for Judging - Poster & Essay	N/C

ORDERS MUST BE PLACED BEFORE SEPTEMBER 14, 2019



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POPPY CAMPAIGN 2019

July 2019

TO: All Branches & Provincial Executive Council

SUBJECT: POPPY FUND DISBURSEMENT REQUEST FORM

Please find attached an "**Application for Special Use of Poppy Trust Funds**" form. You may utilize this form when requesting approval from Provincial Command to make use of the funds you have collected.

The attached form is available online at Provincial Command's website **<http://www.mbnwo.ca/doc.htm>** located near the bottom of the page under the heading Poppy and Remembrance. Once the form is completed, it may be sent to Provincial Command via scan, fax, and post for our approval.

In Comradeship,

Ronn Anderson
Poppy Chairman

Application For Special Use Of Poppy Trust Funds



(Please print)

Command: _____ Branch Name: _____ Branch #: _____

Branch Address: _____

Branch Telephone #: _____ Branch Fax #: _____

Contact Name: _____ Contact Phone # / email: _____ Date: _____

Poppy Manual Section 403 USE OF FUNDS CATEGORIES (Check only one of the following boxes)

- Poppy Manual Subsection 403.ii.a: **Housing Accommodation or Care Facilities (Choose all which apply)**
 - Purchases
 - Construction
 - Repair
 - Furnishings
- Poppy Manual Subsection 403.ii.b: **Medical (Choose one of the following)**
 - Medical Training
 - Medical Research
- Poppy Manual Subsection 403.ii.c: **Medical Appliance**
- Poppy Manual Subsection 403.ii.d: **Senior Services (Choose one of the following)**
 - Drop-In Centre for the Elderly
 - Meals on Wheels
- Poppy Manual Subsection 403.ii.e: **Relief of Disasters declared by the Federal or Provincial Government**
- Poppy Manual Subsection 403.ii.f: **Monuments**
- Poppy Manual Subsection 403.ii.g: **Support of Cadet Units**
- Poppy Manual Subsection 403.ii.h: **Annual Veterans Visit**
- Poppy Manual Subsection 403.ii.i: **Transportation**
- Poppy Manual Subsection 403.ii.j: **Accessibility Modifications**
- Poppy Manual Subsection 403.ii.k: **Coin sorting machine**
- Poppy Manual Subsection 403.ii.l: **Transition Programs for Veterans**
- Poppy Manual Subsection 403.ii.m: **Post Traumatic Stress Disorder—Service Dogs**
- Poppy Manual Subsection 403.ii.n: **Support to Resource Centres (Choose one of the following)**
 - Military Family Resource Centre
 - Other—Supporting Veterans
- Poppy Manual Subsection 403.ii.o: **Support to a Visiting Hospice Program**

Current Poppy Account Balance as of date motion approved by branch: \$ _____

Projected Cost: \$ _____ Amount Requested: \$ _____

Description of how the funds will be used or item being donated: _____

_____ Date of General Meeting at which this expenditure was approved: _____
(yyyy/mm/dd)

Motion Moved By: _____ Motion Seconded By: _____

Signature: _____ Signature: _____
Poppy Chairman / Treasurer Branch President / Administrator

PROVINCIAL COMMAND APPROVAL Copy of minutes may be required by Provincial Command.

YES By: _____ Date: _____

NO: More information is required, please complete highlighted areas and return to Command.

Poppy And Wreath Order Form

Formulaire de Commande de Coquelicot et Couronne



Note to Branches: All orders and payments to be sent to your Provincial Command.
Orders cannot be accepted without Provincial Command authorization.

Note aux Filiales: Toutes les commandes et paiements doivent être expédiés au bureau de la direction provinciale.
Les commandes ne peuvent pas être acceptées sans l'autorisation de la direction provinciale.

No _____

FROM / DE:

Command / Direction: _____

Branch / Filiale: _____
Name and Number / Nom et Numéro

Contact person / Personne contact: _____

Ship to / Expédiez à: _____

Phone / Tél. : _____ Date: _____

Requested Delivery Date / Date de livraison: _____

This form is not to be used to order any other items. / N'utilisez pas ce formulaire pour commander aucun autre matériel publicitaire.

ITEM # # ARTICLE	DESCRIPTION	QUANTITY PER UNIT QUANTITÉ PAR UNITÉ	QUANTITY QUANTITÉ
200501	#01 Box Lapel Poppies / Boîte coquelicots de revers	1 box = 1000 poppies 1 boîte = 1000 coquelicots	
200502	#02 Car Poppy / Coquelicot d'auto	each / chaque	
200503	#03 Table Poppy / Coquelicot de table	each / chaque	
200508	#08 Wreath / Couronne	each / chaque	
200514	#14 Wreath / Couronne	each / chaque	
200520	#20 Wreath / Couronne	each / chaque	
200524	#24 Wreath / Couronne	each / chaque	
200531	#31 Spray / Gerbe de coquelicots	each / chaque	
200535	#35 Cross / Croix	each / chaque	
200536	#36 Styrofoam Cross / Croix en polystyrène	each / chaque	
200571	Inscriptions for Ribbons* / Inscription pour rubans* (Attach a list of inscriptions) / (Joindre les inscriptions requises)	each / chaque	

*Inscriptions: #14 Wreaths: Maximum 16 characters per line, maximum 2 lines
#20 Wreaths: Maximum 25 characters per line, maximum 2 lines
#24 Wreaths: Maximum 30 characters per line, maximum 2 lines
A space counts as one character.

*Inscriptions: Couronne #14: Maximum 16 caractères par ligne, maximum 2 lignes
Couronne #20: Maximum 25 caractères par ligne, maximum 2 lignes
Couronne #24: Maximum 30 caractères par ligne, maximum 2 lignes
Un espace compte pour un caractère.

Provincial Command Stamp / Authority

Étampe / Autorité de la direction provinciale _____

Note to Provincial Command only: Please Fax (613-591-8462) this form to the Dominion Command Supply Department.

Note à la direction provinciale seulement: Veuillez faire parvenir ce formulaire au Département des Approvisionnements de la Direction nationale par télécopieur (613-591-8462)

For Provincial Command Use Only
ORDER #

Poppy Promotional Material Order Form



ENGLISH LANGUAGE MATERIAL

Quantity	Cat #	Description of Article	Price	Total
	200103	Small Wreath Card pkg 100		
	200104	Literary Contest Certificate		
	200114	Counter Card <i>We Thank You</i> pkg 100		
	200118	Poppy Appreciation Award Certificate		
	200128	Poster Contest Certificate		
	200132	Sticker - <i>Lest We Forget</i>		
	200141	Lapel Pin - <i>We Remember</i>		
	200144	School Program Certificate		
	200152	Poppy Seals (roll of 500)		
	200155	Book <i>In Flanders Fields</i>		
	200168	Poppy Volunteer Ribbon pkg 100		
	200171	DVD: <i>In Flanders Fields</i> (animated)		
	200172	DVD: <i>Remembrance Day: The Song</i>		
	200175	Poppy Bracelet <i>Lest We Forget</i>		
	200177	Window Sticker - <i>We Support The Poppy Campaign</i>		
	200179	Sticker - <i>We Support The Poppy Campaign</i>		
	200181	<i>We Remember</i> Banner—15' x 20'		
	200183	<i>We Remember</i> Banner—9' x 12'		
	200185	<i>We Remember</i> Banner—4' x 20'		
	200188	Memorial Card & Envelope pkg 100		
	200802	Order Form for Promotional Material		
	200807	Promotional Material Catalogue		
	200817	Wreath Catalogue		
	200840	Judging Guidelines		

FRENCH LANGUAGE MATERIAL

Quantity	Cat #	Description of Article	Price	Total
	200113	Counter Card <i>Nous vous remercions</i> pkg 100		
	200123	Poppy Appreciation Award Certificate		
	200125	Literary Contest Certificate		
	200126	Small Wreath Card pkg 100		
	200129	Poster Contest Certificate		
	200133	Sticker <i>Nous nous souviendrons</i>		
	20141A	Lapel Pin <i>Nous nous souvenons</i>		
	200145	School Program Certificate		
	20152A	Poppy Seals (roll of 500)		
	200169	<i>Bénévole coquelicot</i> Ribbon pkg 100		
	200176	Poppy Bracelet <i>Nous nous souviendrons</i>		
	200178	Window Sticker - <i>Supporteur de la campagne coquelicot</i>		
	200180	Sticker - <i>Supporteur de la campagne coquelicot</i>		
	200182	<i>Souvenons-nous</i> Banner—15' x 20'		
	200184	<i>Souvenons-nous</i> Banner—9' x 12'		
	200186	<i>Souvenons-nous</i> Banner—4' x 20'		
	200189	Memorial Card & Envelope pkg 100		
	200803	Order Form for Promotional Material		
	200808	Promotional Material Catalogue		
	200820	Wreath Catalogue		
	20840A	Judging Guidelines		

BILINGUAL & GENERAL MATERIAL

Quantity	Cat #	Description of Article	Price	Total
	200100	Remembrance Program (blank) pkg 100		
	200102	Plastic Poppy Tray Indoor		
	20102A	Plastic Poppy Tray Outdoor		
	20102B	Poppy Tray with Attached Coin Box		
	200105	Receipt Book (Valid)		
	200106	Poppy Flag 6' x 3'		
	20106A	Poppy Flag Desktop 10" x 5"		
	20106B	Base for Poppy Flag Desktop		
	200109	Coin Box Clear		
	20109A	Coin Box White		
	200111	Receipt Book (Non-valid)		
	200115	Poster on Paper		
	200161	2 Minutes Silence Pin		
	200163	Poster & Literary Contests Pin		
	200170	Bookmark <i>In Flanders Fields</i> pkg 100		
	200173	Poppy Lapel Sticker (roll of 500)		
	200187	Poppy Centres pkg 100		
	200804	Order Form Poppy & Wreath		
	200809	Winners Poster & Literary Contests		
	200814	Brochure <i>All Your Answers on the Poppy Campaign</i>		
	200816	Youth Education Programs Booklet		
	200830	Information Card		
	200832	Entry Form Poster & Literary Contests		
	200837	Poppy Trust Fund Form		
	200838	Contribution Uses Card Large—Tent Card		
	200839	Contribution Uses Card Small		
	200844	Application-Special Use of Poppy Trust Funds		

SEND COMPLETED FORM TO PROVINCIAL COMMAND OFFICE

Order Is To Be Delivered To: _____ Date: _____

Name _____

Branch Name & Number _____

Address _____

City _____ Province _____ Postal Code _____

SIGNATURE—Branch President

SIGNATURE—Poppy Chairman Or Branch Secretary